

Board minutes only require a record of attendance, the motions made and seconded, and the vote tallies. Any additional discussion is not required to be recorded. Board minutes are a record of what was done at the meeting, not what was said by board members or speakers.

According to Article V Section 8 of the Bylaws – Quorum

A majority of the members of the Board of Directors shall constitute a quorum (need 6 for a quorum)

2015-16 LWVMDM Board of Directors	July 19	August 11	Sept 8	Oct 13	Nov 10	Dec 8	Jan 12	Feb 9	Mar 8	April 12	May 10	June 14
1. <i>President</i> – Kathy Kahoun	X	X	X	X	X	X	X		X	X		
2. <i>Co-Vice President</i> – Phyllis Franklin-Devine	X	X	X	X	A	X	X		X	X		
3. <i>Co-Vice President</i> – Dorothy McGinnis	X	X	X	X	X	absent	absent		X	X		
4. <i>Recording Secretary</i> – Teresa Bomhoff	X	X	X	X	X	absent	X		X	X		
5. <i>Corresponding Secretary</i> – Judy Dirks	X	X	X	X	X	X	X		X	X		
6. <i>Treasurer</i> –												
7. <i>Elected Director</i> – Jessie Hill	X	X	X	X	A	X	absent		X	X		
8. <i>Elected Director</i> –												
9. <i>Appointed Director</i> – Karla Brizzi	X	X	X	X	X	X	X		X	X		
10. <i>Appointed Director</i> – Karen Person	X	X	absent	X	X	X	absent		X	X		
11. <i>Appointed Director</i> – Christie Gerken	X	X	X	absent	X	absent	X		A	X		
12. <i>Appointed Director</i>												
13. <i>Appointed Director</i>												
14. <i>Appointed Director</i>												
<i>Past President LWV Metro Des Moines and Current Co-President of LWV Iowa</i> – Deb Turner	X	X	X	X	X		absent		absent	absent		
Highlight means person bought a Caribou coffee gift card to secure the meeting room												

Meeting called to order at 6:04 P.M. Location Caribou Coffee, Ingersoll Avenue, Des Moines

Type of meeting X Regular Board meeting \_\_\_\_\_ Special meeting of the Board \_\_\_\_\_

Date of Meeting 4-12-16

9 # in Attendance 1 # absent - Quorum reached? X Yes \_\_\_\_\_ No \_\_\_\_\_  
 Guests Linda Murken  
Barb Adams and Karla Bromwell

Motions Made – Vote tally

Dorothy-Motion to approve agenda

Vote Tally 9 Yes 0 No Approved? X Yes \_\_\_\_\_ No \_\_\_\_\_

Dorothy-Motion to approve 3-8-16 minutes of previous meeting (*corrections have been made as per Gary Kaufman*)

Vote Tally 9 Yes 0 No Approved? X Yes \_\_\_\_\_ No \_\_\_\_\_

Dorothy-Motion regarding Vote 411 – commitment for one year

Vote Tally 9 Yes 0 No Approved? X Yes \_\_\_\_\_ No (*Linda Murken led discussion*)

Dorothy-Motion to ask for National PNP dollars to pay for our share of PNP – in the amount of \$832 – so it doesn't have to come out of

Vote Tally 9 Yes 0 No Approved? X Yes \_\_\_\_\_ No the general fund

Dorothy-Motion to pay for National Conference registration fees from the Ed Fund – Dorothy will apply for the Ed funds

Vote Tally 9 Yes 0 No Approved? X Yes \_\_\_\_\_ No

Phyllis Motion to adjourn

Vote Tally 9 Yes 0 No Approved? X Yes \_\_\_\_\_ No

Agenda Items Discussed and Not Discussed

Each person present introduced themselves and brief background on why they were interested

Vote 411 – Linda Murken led the discussion. Vote 411 is an electronic voter's guide. National LWV covers National races State LWV covers Senate Races, Congressional District #1 – covered by Jasper LWV, #2 covered by Grinnell LWV, #3 covered by Metro DM LWV, and #4 covered by Ames LWV. Metro DM LWV would also cover state legislator races and local elections. Our participation fee- \$200/year and can come from Ed funds. June 11@ State Council meeting will be workshop on organizing vote411 Karla and Jessie will be the lead on populating the vote 411 website and publicity on the vote411 location. Publicity ideas were Rekha Basu, Facebook, wrapping a bus, asking others to post on their website, bookmarks and posters, other items available from Ames LWV. Megan Brown at the National Office is the person hired to help with technical advice.

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Annual meeting report - Dorothy McGinnis and Phyllis Franklin Devine – April 30, Saturday, Firecreek Inn

- Review of agenda – agenda presented was acceptable
- Budget – Joan Racki are working on it – we have \$2000 less than we thought – no fraud or mismanagement involved
- Speaker – will be Kelly from “Dorothy’s House”
- Nominating report- no report given
- Designate leader to prepare 2017 Annual meeting – assume it is Dorothy and Phyllis

Treasurer’s Report – temporary Treasurer – Joan Racki and Dorothy McGinnis – We will be out of money at the end of June 2017 unless action taken to increase revenue – focus of future discussions will be fundraisers, dues will be raised

--we need to apply for a Federal ID #

--found Articles of Incorporation – we are a 501 (c)(3) – need to request a letter from IRS indicating we are a charitable non-profit so donations made can be tax exempt

Update on Website support – Dorothy McGinnis – nothing new

President’s report

- National convention delegates – Judy Dirks and Karen Person
- State Council Delegates – June 11 – Marshalltown – Kathy Kahoun, Christie Gerken, Karla Bromwell, Jessie Hill
- Request for State Board Members – Deb is a candidate for the National LWV Board, therefore we need a new representative from Metro DM LWV on the State Board – no volunteers came forward
- Invitation to April 20 Linn County State of the County Luncheon – Kathy Kahoun, Karen Person, Phyllis Devine
- State Voter – Karen Person – great job!
- Invitation to participate in Gun Safety Conference Call
- TIF Report – Kathy Kahoun is our rep on the state committee
- Grassley Letter regarding Supreme Court nominee – suggestions given to Karen for a re-write, she will send to Kathy Kahoun who will send to Grassley and to the DM Register – Jessie Hill to set up a LWV email address to send the letter from – Jessie will be responsible for reading any emails sent to the LWV email address.

Update on Business Card Proposal – Phyllis Franklin Devine – discussed design – Phyllis will have template made so we can each print business cards for LWV Metro Des Moines

Update on MLD Conference Call – Phyllis Franklin Devine – not a productive phone call

Voter Registration Chair report – Karla Brizzi

- Update on month’s activities – 26 registrations – asked for volunteers for the May 6 Naturalization Ceremony
- Set up Voter Registration activity for Home of Oakridge – Contact person Leslie Olsen – Friday, June 24 – 2 to 5 PM – Christie and Teresa to help in addition to usual volunteers. The Supreme Court will decide on the definition of “infamous crime” sometime during the month of June which may change eligibility for felon voting rights.

2016-2019 Strategic Planning

- Need a small committee to prepare for planning process – Judy, Christie, Jessie and Phyllis
- Organizational structure – Programming, Communications, Voter Education, Membership/Recruitment

Saturday, June 25 is the Annual retreat – at Café Diem in Ankeny – 9 AM to 1 PM.

Attachments:

Planning Document of Activities which includes roster of officers, directors, committees and goals

Time of adjournment \_\_\_ 8:05 PM \_\_\_\_\_

Teresa Bomhoff

Recording Secretary, League of Women Voters, Metro Des Moines Chapter