

Board minutes only require a record of attendance, the motions made and seconded, and the vote tallies. Any additional discussion is not required to be recorded. Board minutes are a record of what was done at the meeting, not what was said by board members or speakers.

According to Article V Section 8 of the Bylaws – Quorum

A majority of the members of the Board of Directors shall constitute a quorum (need 6 for a quorum)

2016-17 LWVMDM Board of Directors	Saturday, June 25 Retreat
1. <i>President</i> – Kathy Kahoun	X
2. <i>Co-Vice President</i> – Phyllis Franklin-Devine	X
3. <i>Co-Vice President</i> – Dorothy McGinnis	X
4. <i>Recording Secretary</i> – Teresa Bomhoff	X
5. <i>Corresponding Secretary</i> – Judy Dirks	X
6. <i>Treasurer</i> – Karla Bromwell	X
7. <i>Elected Director</i> – Jessie Hill	X
8. <i>Elected Director</i> – Barbara Adams	Absent
9. <i>Appointed Director</i> – Karla Brizzi	X
10. <i>Appointed Director</i> – Karen Person	X
11. <i>Appointed Director</i> – Christie Gerken	X
12. <i>Appointed Director</i>	
13. <i>Appointed Director</i>	
14. <i>Appointed Director</i>	
<i>Past President LWV Metro Des Moines and Current Co-President of LWV Iowa</i> – Deb Turner	Absent

Meeting called to order at 9:10 A.M. P.M. Location Cafe Diem, Ankeny, Iowa
 Type of meeting Regular Board meeting X Special meeting of the Board Retreat
 Date of Meeting 6-25-16
10 # in Attendance 1 # absent - Quorum reached? X Yes No Guests _____

Motions Made – Vote tally

Dorothy_ Motion to approve agenda

Vote Tally 10 Yes _____ No _____ Approved? X Yes _____ No _____

Phyllis___ Motion to adjourn

Vote Tally 10 Yes _____ No _____ Approved? X Yes _____ No _____

Agenda Items Discussed and Not Discussed

Review of the Organization Mission and Local Program

Purpose of the meeting – reviewed meeting rules. Developed the beginning of an annual activity calendar for the 2016-17 year.

PR plan presented

Work Session – see planning document of activities, roster of officers, directors, committees and goals

Identified committee structure to implement approved work program

Reviewed and revised current committee assignments

No meeting in July

Next meeting – August 9 – location to be determined – will either be Caribou Coffee in DM or Café Diem in Ankeny

Judy Dirks will take minutes at the Aug. 9 meeting in Teresa’s absence due to knee replacement surgery

Will need the Iowa LWV schedule of activities to help complete our annual activity calendar.

Attachments: Roster of Officers, Directors, Committees, and Goals

Planning Document of Activities

Time of adjournment 12:26 PM

Teresa Bomhoff

Recording Secretary, League of Women Voters, Metro Des Moines Chapter